

HealthLink Dental Clinic

Part-Time Dentist – Job Description



Classifications:

Part-time/non-exempt: 10 hours per week
Usual Hours: Flexible
Supervised by: Executive Director
Department: Dental

Requirements:

- Active unrestricted License to practice Dentistry in Pennsylvania.
- Recent experience in dental practice.
- Effective Verbal and Written Communications techniques.
- Demonstrated commitment to successful collaboration techniques with volunteer professional providers.
- Behaviors, which demonstrate compassionate and respectful, care of each patient.
- Effective verbal, written and interpersonal communication skills to collaborate with staff, volunteers, students, community representatives and patients.
- Bilingual proficiency in English and Spanish preferred.

Responsibilities:

- Provides quality primary dental care to clinic patients on a weekly basis.
- Collaborates with Dental Coordinator and Executive Director to maintain the standards of care, best practices, and quality assurance, and reviews policies and procedures relating to the dental clinic to ensure compliance with all local, state, and federal regulations.
- Demonstrates behaviors, which support a commitment to the mission and purpose of the HealthLink Medical Center in all interactions with patients, staff, and volunteers.
- Provides leadership and professional dental expertise to HealthLink Medical Center committees as appointed and maintains active membership in professional and community organizations as related to the mission and purpose of HealthLink Medical Center.
- Responsible for quality assurance, evaluation and maintenance of dental treatment protocols to ensure reflection of current treatment guidelines and standards of care.

Working Conditions

- Ability to work in a busy office environment with minimal exposure to biohazards and infrequent environment changes.
- Occasionally works in settings outside the office/clinic for community outreach and public relation functions.
- The nature of the work requires frequent walking, standing, and independent lifting to 50 lbs.

Reporting Relationships

- All HealthLink employees report to the Executive Director.

Approved and Accepted By:

Dentist

Date

Executive Director

Date